

KEKOSKEE LEROY JOINT SANITARY COMMISSION

Public Notice

Regular Meeting Agenda

Date: September 22, 2022

Time: 5:00 p.m.

Location: LeRoy Town Hall, N10725 County Road YY, Lomira, WI 53048

1. Call to order; Confirmation that Open Meeting notice was properly posted.
2. Adopt Agenda
3. Approve the minutes from last month's meeting and dispense with the reading.
4. Guest(s):
5. Public Comment (*no action can be taken on any item that is not on the agenda; comments will be limited to 3 minutes per speaker*).
6. Correspondence
7. Discussion/Action Items
 - a. City of Mayville – maintenance
 - b. City of Mayville – Extra Strength charges
 - c. Insurance update from Don
 - d. Computer software/service – possible shared expense?
 - e. USDA Audit
 - f. USDA Directors Report
 - g. Finalize Budget – Due to USDA September
 - h. September Payroll
 - i. Quarterly Board Payroll
8. Reports - Clerk/Treasurer
 - a. Review financial reports and bank statements
 - b. Approve bills and payroll.
9. Future Agenda Items
 - a. October - prepare for November 1 USDA Payment (interest only)
 - b. November 2024 – (Two-year terms of office begin new 1/1/24)
 - c. January – audit
 - d. January – bids for lift station pump servicing
 - e. January – bids for lift station cleaning/inspection/televising (Great Lakes, Expeditors, Northern Pipe)
 - f. April – After audit is finalized - Financials, insurance binder, etc. to USDA
 - g. April - prepare for May 1 USDA Payment (interest & principal)
 - h. July – September - Budget Work – Due to USDA by October 15
10. Next Meeting Date and Time
11. Adjourn Meeting

Action may be taken on any of the above agenda items.

Dated: September 20, 2022

Brenda Wenzel, Clerk/Treasurer