

# KEKOSKEE LEROY JOINT SANITARY COMMISSION

## Public Notice

### Regular Meeting Agenda

**Date: June 7, 2022**

**Time: 5:00 p.m.**

**Location: LeRoy Town Hall, N10725 County Road YY, Lomira, WI 53048**

1. Call to order; Confirmation that Open Meeting notice was properly posted.
2. Adopt Agenda
3. Approve the minutes from last month's meeting and dispense with the reading.
4. Guest(s):
5. Public Comment (no action can be taken on any item that is not on the agenda; comments will be limited to 3 minutes per speaker).
6. Correspondence
7. Discussion/Action Items
  - a. City of Mayville – maintenance
  - b. City of Mayville – Extra Strength charges
  - c. Lift station cleaning & televising sewer lines update and pump servicing update
  - d. Insurance update from Don
  - e. USDA June 7th Compliance Review & Security Review update from Dale
  - f. 2017 Kekoskee and Leroy contributions to Joint Commission
  - g. Change to posting place – remove Bent Outa Shape
8. Reports - Clerk/Treasurer
  - a. Review financial reports & updated account names on balance sheet, and bank statements
  - b. Approve bills and payroll.
9. Future Agenda Items
  - a. July – Budget Update
  - b. July – September - Budget Work – Due to USDA by October 15
  - c. August – Plan for 2022 Audit
  - d. October - prepare for November 1 USDA Payment (interest only)
  - e. October - budget due to USDA
  - f. November 2024 – (Two-year terms of office begin new 1/1/24)
  - g. January – audit
  - h. April – After audit is finalize - Financials, insurance binder, etc. to USDA
  - i. April - prepare for May 1 USDA Payment (interest & principal)
10. Next Meeting Date and Time
11. Adjourn Meeting

Action may be taken on any of the above agenda items.

Dated: June 2, 2022

Brenda Wenzel, Clerk/Treasurer