

# Kekoskee/Leroy Joint Sanitary Commission

## Regular Meeting

### June 21, 2017

Dale Klueger called the meeting to order at 6:00 p.m. on Wednesday, June 21, 2017.

#### **Minutes**

The May 17<sup>th</sup> regular meeting minutes were given to the board prior to the meeting.

- Linda made the motion to accept the May 17<sup>th</sup> regular meeting minutes as written
- Ray gave a second to the motion
  - Motion passed and carried

#### **Financial Report**

- Ray made the motion to accept the financial report subject to audit
- Lloyd gave a second to the motion
  - Motion passed and carried

#### **Discharge Monitoring Report**

- Linda made a motion to approve the discharge monitoring report
- Ray gave a second to the motion
  - Motion passed and carried
- These have to be filled out
- Everything has to have '0' on them and indicate that we are going to Mayville
- These have to be filled out until Doris indicates otherwise

#### **Old Business**

- Sale of the plant (there is a notation on the Certified Survey Map that This parcel, Lot 1, is intended for public sewage facilities and no residences may be constructed on this parcel - this will need to be rezoned). There were no realtor fees indicated on the realtor paperwork.
  - Coldwell Banker (Brenda Bryette) appraised between \$45,200 to \$52,600
  - Leitner Realty appraised between \$35,000 & \$59,000
    - Offer to purchase for \$51,000 from Broc Fleischer
- Ray made the motion to hire Coldwell Banker
  - John seconded the motion
    - Motion passed and carried
    - Dale will notify Coldwell Banker
- Sale of equipment at the plant
  - We received a check for \$200 for the snowblower
    - Ray made the motion to accept the bid for \$200
    - Linda seconded the motion
      - Motion passed and carried
  - Town & Country placed a bid for \$250 for the generator
    - Kruczak has a bid for \$500 the generator and misc. items

- Linda made the motion to accept the bid for \$500 from Kruczek
- Lloyd seconded the motion
  - Motion passed and carried
- Town & Country placed a bid for \$250 for the shed
  - The group agreed that we will leave the building on the land
- Pump remains to be sold
- Lift for manhole cover remains to be sold
- One Ladder remain to be sold
  - Ray made the motion to accept the bid for \$40
  - Linda seconded the motion
    - Motion passed and carried
- Insurance for Joint Commission Sewer Plant
  - The insurance was renewed for liability only at the old plant.

## New Business

- Payment of Alliant
  - PTS will be reimbursing the Commission \$366.05 for February
  - City of Mayville will be reimbursing the Commission \$874.21 for March
  - City of Mayville will be reimbursing the Commission \$548.38 for April

## Approval Change Order(s)

- PTS Contractors – Change Order #3A in the amount of \$11,655.00 – this was rehabbing the Kekoskee Air Release Valve. Brian mentioned that Joe Dorva did approve this change order.
  - Lloyd made the motion to approve the payment
  - John seconded the motion
    - Ray - Yes
    - Linda - Yes
    - Lloyd - Yes
    - John - Yes
    - Dale - Yes
    - Motion passed and carried

## Approval/Payment of Construction Project Invoices

- MSA Invoice 25 / Project R07078006.0 in the amount of \$13,727.70
  - Lloyd made the motion to approve the payment
  - John seconded the motion
    - Ray - Yes
    - Linda - Yes
    - Lloyd - Yes
    - John - Yes
    - Dale - Yes
    - Motion passed and carried

- PTS Contractors – Pay Application #4 in the amount of \$55,959.24
  - Ray made the motion to approve the payment
  - Linda seconded the motion
    - Ray - Yes
    - Linda - Yes
    - Lloyd - Yes
    - John - Yes
    - Dale - Yes
  - Motion passed and carried
- Kruczak Construction – Pay Application #6 in the amount of \$158,124.15
  - Ray made the motion to approve the payment
  - Lloyd seconded the motion
    - Ray - Yes
    - Linda - Yes
    - Lloyd - Yes
    - John - Yes
    - Dale - Yes
  - Motion passed and carried
- Certification of Substantial Completion (Partial) – this is a 12-month warranty on the project.
  - PTS Contractors – Project A Lift Station through February 6, 2017
    - Linda made the motion to sign the partial substantial completion
    - John seconded the motion
      - Ray - Yes
      - Linda - Yes
      - Lloyd - Yes
      - John - Yes
      - Dale - Yes
    - Motion passed and carried
  - Certification of Substantial Completion (Partial)
    - Kruczak Construction – Project B Force main through February 6, 2017
      - Linda made the motion to sign the partial substantial completion
      - John seconded the motion
        - Ray - Yes
        - Linda - Yes
        - Lloyd - Yes
        - John - Yes
        - Dale - Yes
      - Motion passed and carried

## **Public Input**

- Brian did a budget estimate on the entire project. The lift station project was a lump sum amount. The chemicals and utility allowance for hooking up the lift station was not used entirely. Project A is under approximately \$11,000.00. Project B is under approximately \$66,500.00. Total overage of the entire project was \$42,000.00. MSA has not used the entire construction budget and is under approximately \$3,000.00. Brian will send a spreadsheet on this that he will send.
- Brian received a call from Roger Shirk stating that his pump in his lift station has failed. Roger will be going back to his pump supplier to get this replaced. Brian will be going down to talk to him after this meeting.
- Neil Luebke was present and stressed his concerns about selling this property. Neil is very strong about making sure that no house will be built on the old lift station, as stated on the survey map. There is an easement that the Luebke family has to use the driveway to have access to their land. Neil will be contacting the realtor to place an offer.
- Wendy questioned why we chose Coldwell Banker, as she is more expensive. Leitner Realty has been selling a lot of properties at a cheaper price.
- Brian will be meeting with Rural Development next week for the final walk through.

## **Correspondence to Come Before the Board**

- None

## **Next Meeting Date and Time July 18, 2017 @ 6:00 p.m.**

- Linda made the motion to adjourn the meeting
- John gave a second to the motion
  - Motion passed and carried